



POWER UP YOUR PRIVACY

Find out what you can do to
enhance privacy protections



TRANSPARENCY

If your agency is collecting personal information from people, it must be open and transparent about how it will handle it.

Do the housekeeping

Is your agency holding information it doesn't need? Map the information lifecycle and ensure appropriate review, retention and destruction schedules are in place. Don't overlook information held by third-party providers.

Seek informed consent

Make sure your privacy information is clear, accessible, and accurate when seeking consent.

Apply privacy by design

Embed good privacy practices into the design specifications of products and services from the beginning. Undertake privacy impact assessments; they will help you adopt a privacy by design approach.

ACCOUNTABILITY

Privacy is a human right and it's one Australians value highly. It is also an essential part of creating public trust and confidence in government.

Apply high standards

Government agencies should manage personal information to a consistently high standard; make great privacy practices a strength.

Act fast – don't delay

Ensure prompt notification of data breaches by having effective systems for detecting, assessing, responding to and notifying breaches.

Embed a strong privacy culture

Make privacy a leadership priority and foster a strong privacy culture at all levels. The Australian Government Agencies Privacy Code reflects agencies' commitment to the protection of privacy.

SECURITY

Power up the security of personal information in your agency by using the right tools and guarding against known and emerging threats.

Guard against impersonation

Have strong identity management and authentication steps. Foster a privacy-aware culture to help staff identify instances of fraud, and keep access secure.

Use the right tools

Have up-to-date privacy management and data breach response plans, and make use of our guidance and tools.

Lock the doors

Most data breaches within government agencies result from human error, so mitigate this risk through strong processes, technology and training. Be vigilant about the practices of third-party providers.